

ORDER FOR SUPPLIES AND SERVICES				IMPORTANT: See instructions in GSAR 553.370-300-1 for distribution		PAGE 1 OF 1 PAGE(S)	
1. DATE OF ORDER 12/11/2020		2. ORDER NUMBER 47QFRA21F0005		3. CONTRACT NUMBER 47QRAD20D1073		4. ACT NUMBER A22066459	
FOR GOVERNMENT USE ONLY	5. ACCOUNTING CLASSIFICATION				6. FINANCE DIVISION		
	FUND 285F	ORG CODE Q08FA000	B/A CODE AA20	O/C CODE 25	AC	SS	VENDOR NAME
	FUNC CODE AF151	C/E CODE H08	PROJ./PROS. NO.	CC-A	MDL	FI	G/L DEBT
	W/ITEM	CC-B	PRT./CRFT	AI	LC	DISCOUNT	
7. TO: CONTRACTOR (Name, address and zip code) Barbara Ellison FEDERAL ACQUISITION SERVICES TEAM OASIS JV, LLC 5701 CLEVELAND ST STE 220A VIRGINIA BEACH, VA 234621788 United States (b) (6)				8. TYPE OF ORDER B. DELIVERY		REFERENCE YOUR	
				Please furnish the following on the terms specified on both sides of the order and the attached sheets, if any, including delivery as indicated.			
				This delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above numbered contract.			
				C. MODIFICATION NO. P00000 TYPE OF MODIFICATION:		AUTHORITY FOR ISSUING	
9A. EMPLOYER'S IDENTIFICATION NUMBER (b) (6)		9B. CHECK, IF APPROP WITHHOLD 20%		Except as provided herein, all terms and conditions of the original order, as heretofore modified, remain unchanged.			
10A. CLASSIFICATION For-Profit Organization				10B. TYPE OF BUSINESS ORGANIZATION C. Corporation			
11. ISSUING OFFICE (Address, zip code, and telephone no.) GSA Region 8 David J Shamburger W 6TH AVE and KIPLING ST LAKEWOOD, CO 80225-0546 United States (b) (6)		12. REMITTANCE ADDRESS (MANDATORY) FEDERAL ACQUISITION SERVICES TEAM OASIS JV, LLC 5701 CLEVELAND ST STE 220A VIRGINIA BEACH, VA 23462-1788 United States		13. SHIP TO(Consignee address, zip code and telephone no.) Brittany Lee 11 Hap Arnold BLVD BLDG 73 Tobyhanna, PA 18466 United States 719-556-9906			
14. PLACE OF INSPECTION AND ACCEPTANCE Brittany Lee 1050 E Stewart Ave Bldg 2092 Peterson AFB, CO 80914 United States		15. REQUISITION OFFICE (Name, symbol and telephone no.) Elaine M Holloway GSA Region 8 W 6TH AVE and KIPLING ST LAKEWOOD, CO 80225-0546 United States (b) (6)					
16. F.O.B. POINT Destination		17. GOVERNMENT B/L NO.		18. DELIVERY F.O.B. POINT ON OR BEFORE 12/31/2021		19. PAYMENT/DISCOUNT TERMS NET 30 DAYS / 0.00 % 0 DAYS / 0.00 % 0 DAYS	
20. SCHEDULE							
CLIN 0001 is awarded and funded at (b) (4) .							
CLIN 0002 is awarded and funded at (b) (4) . Current NTE for T&M on CLIN 0002 is the funded amount at (b) (4) .							
CLIN 0003 is awarded and funded at (b) (4) .							
CLIN 0004 is awarded and funded at (b) (4) .							
CLIN 0005 is awarded and funded at (b) (4) .							
The following documents are attached to this order:							
Attachment 1 – Performance Work Statement							
Attachment 2 – Price Schedule							
See Continuation Page for more details.							
ITEM NO.	SUPPLIES OR SERVICES		QUANTITY ORDERED	UNIT	UNIT PRICE	AMOUNT	
(A)	(B)		(C)	(D)	(E)	(F)	
0001	Labor, Storage and Sustainment		1	lot		(b) (4)	
0002	Repairs and Material Purchases		1	lot			
0003	Shipping, Travel and ODCs		1	lot			
0004	Inventory Transfer		1	lot			
0005	Contract Access Fee		1	lot			

21. RECEIVING OFFICE (Name, symbol and telephone no.) Space and Missile System Center/ MILSATCOM Logistic, (570) 615-6854		TOTAL From 300-A(s)	
22. SHIPPING POINT Specified in QUOTE	23. GROSS SHIP WT.	GRAND TOTAL	\$1,330,097.09
24. MAIL INVOICE TO: (Include zip code) General Services Administration (FUND) The contractor shall follow these Invoice Submission Instructions . The contractor shall submit invoices electronically by logging into the ASSIST portal (https://portal.fas.gsa.gov), navigating to the appropriate order, and creating the invoice for that order. For additional assistance contact the ASSIST Helpdesk at 877-472-4877. Do NOT submit any invoices directly to the GSA Finance Center (neither by mail nor via electronic submission).	25A. FOR INQUIRIES REGARDING PAYMENT CONTACT: GSA Finance Customer Support	25B. TELEPHONE NO. 816-926-7287	
	26A. NAME OF CONTRACTING/ORDERING OFFICER (Type) David J Shamburger	26B. TELEPHONE NO. 720-616-2183	
	26C. SIGNATURE David J Shamburger 12/11/2020		
GENERAL SERVICES ADMINISTRATION	1. PAYING OFFICE	GSA FORM 300 (REV. 2-93)	



PERFORMANCE WORK STATEMENT (PWS)

FOR

Ground Multi-band Terminal

Supply and Sustainment Support

(GMT-S3) Contract

PETERSON AFB, COLORADO

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1. Background

Air Force Space Command's Ground Multi-band Terminal (GMT) program was established in 2005 to provide digital information connectivity between warfighting elements and national command authorities. The GMT provides satellite communication capabilities for current and future Air Force and joint-service Command, Control, Communications, Computer, Intelligence, Surveillance, and Reconnaissance (C4ISR) networks. The GMT is an interoperable, deployable, dual-hub satellite communications (SATCOM) terminal capable of operating on four Super High Frequency (SHF) bands on both military and commercial satellites. The GMT program consists of 124 terminals and 115 Quad-band Large Aperture Antennas (QLAA).

2. Scope

The GMT-S3 requirement is for the stocking, storing, and issuing of Line Replaceable Units (LRUs) and consumables to include ensuring repair of equipment through the Original Equipment Manufacturer (OEM) and/or designated vendors. The tasks in this Performance Work Statement (PWS) provide critical Contractor Logistics Support (CLS) to ensure the Air Force Major Commands (MAJCOMs) are fully capable of meeting their mission needs. The requirements defined herein are intended to provide operating and sustaining organizations quick access to technical support, expedient replacement of LRUs, consumables or a whole system, and to determine the range and quantity for required inventory.

Note: Any services outlined under this contract will be paid for using the Labor/Facilities/Sustainment CLIN X001 (FFP). Any GMT material repairs and purchases will be paid for using the Repairs and Purchases of Materials CLIN X002 (Time & Materials). Any other costs associated with performing tasks (to include equipment and services needed to support this PWS will be paid for using the Shipping, Travel and Other Direct Costs (ODC) CLIN X003 (Time & Materials).

3. Objective

The GMT-S3 objective is to optimize customer and Space & Missile Systems Center/MILSATCOM Systems Wing/Product Support Enterprise (SMC/ECPM) support and achieve maximum weapon system availability at an affordable cost. Product support is defined as the support functions necessary to maintain the readiness and operational capability of weapon systems, subsystems, and support systems. It includes supply storage and sustainment, data collection, and shipment of assets to users and to OEM and/or vendors for repair. The GMT and QLAA transportability requirements are described below.

- AN/TSC-179 Ground Multi-band Terminal (GMT):
 - Transit/Transport cased (29 total cases)
 - One 463L pallet position (cases 1-25), 5200 lbs

- Approximately 1/8 additional pallet for Power Distribution Panels (PDPs) and spares (cases 26-29)
 - Maximum case weight of 235 lbs
- 3.9M Quad-band Large Aperture Antenna (QLAA)
 - Transit/Transport cased (9 cases)
 - One 463L pallet position, 1675 lbs
 - Maximum case weight of 239 lbs
- Current volume of equipment to be stored is a minimum of approximately 200,000 cubic feet.
- The contractor shall provide storage for GMT system items requiring a height of no less than 18 feet. See Appendix A.
- The storage location must have a travel time by car of no further than 45 minutes from Peterson AFB, CO.
- The contractor's operations and facilities shall comply with all applicable OSHA standards.

3.1. The contractor will support storing and distribution of AN/TSC-179 GMT and QLAA inventory including approximately 4,900 line items that vary in size (from standard screws to an entire system taking up a 463L pallet of space) of:

- Spare LRUs for GMT and QLAA
- Transportability cases for antennas systems
- Consumables (e.g. bolts, screws, dust covers, etc.)
- COMSEC Controlled Items (CCI)

NOTE: Inventory fluctuates daily and could increase or decrease depending on Government missions.

3.1.1. Storage area must be accessible by forklift and similar industrial equipment as well as support regular delivery and shipment of stored items.

3.1.2. Provide equipment (e.g. forklift and pallet jack) to handle weight of industrial grade shelving, storage and removal of GMT and QLAA equipment.

3.1.2.1. Equipment must be able to support weight up to 50% past the maximum weight of the heaviest GMT and/or QLAA item.

3.1.3. Provide sufficient shelving, pallet racks, and secure storage area to organize, manage, store and maintain GMT and QLAA equipment.

3.1.4. The contractor shall have the capability to weigh all GMT and QLAA equipment shipped to users, OEMs and vendors.

3.2. The contractor shall provide the necessary administrative office equipment to support warehouse functions and the capability to communicate with the Government through phones, fax and emails.

- 3.2.1. Any items the contractor purchases will be Government Furnished Equipment (GFE) and included in inventory reports. All GFE shall be maintained in accordance with FAR 52.245-1.
- 3.3. GMT and QLAA equipment shall be stored in a climate-controlled environment to prevent damage such as rust, fungus and wetness.

4. Storage

- 4.1. Store GMT and QLAA LRUs and consumables listed in Section 3 in cases in accordance with (IAW) Technical Orders T.O. 31R2-2TSC179-1 and 31R2-2MRC593-1.
 - 4.1.1. The contractor may store LRUs and consumables outside of cases when deemed economical as well as remove LRUs and consumables from cases to support Incident Reports (IRs).
- 4.2. Storage for CCI must be secure IAW AFMAN17-1302-O.
 - 4.2.1. Property Protections. The Contractor shall:
 - 4.2.1.1. Provide Property Protection for facility where the contractors' primary warehouse is located.
 - 4.4.1.2. Comply with AFI 31-101, The Air Force Installation Security Program to safeguard and protect GMT and QLAA equipment. Safeguard all government-owned equipment and materials in its possession or use. Protection Level 3 is applicable to the assets identified in this PWS. Protection Level 3 is assigned to USAF resources for which the loss, theft, destruction, misuse, or compromise would damage the United States warfighting capability.
 - 4.2.1.3 Obtain liability loss for all GMT/ QLAA equipment and GFP due to theft, fire, destruction, accidents, and damage from nature disasters to the contractor's storage facility.

NOTE: The GMT currently has four KIV-7HSB-GMT and 67 OMNI xi: US national secure terminals in inventory.

5. Transfer, Pickup and Disposal of GMT and QLAA Equipment

- 5.1. Transfer GMT and QLAA inventory from the existing Colorado Springs, CO warehouse to contractor's storage facility within 15 calendar days after the contract start date.

- 5.1.1.** The contractor is responsible for all packing, handling and transporting of GMT/QLAA equipment and Government Furnished Property (GFP) to its storage facility. Costs associated with the transfer are reimbursable up to the maximum allowable expenditure arranged in the contract.
- 5.2.** GMT and QLAA equipment may require pickup and transport from the Government's transportation facility at Peterson AFB, CO to the contractor's storage facility.
 - 5.2.1.** Contractor must submit a visitor's request to obtain access to the base from the Government's Program Office. The Government will contact the contractor when pickup and transport is required from the Government's transportation facility.
- 5.3.** Use FedEx, or other insured carrier, to ship and transport GMT and QLAA equipment to users in the Continental United States (CONUS) and Outside of the Continental United States (OCONUS), OEM and vendors. The Contractor may use another qualified carrier at similar economical rates provided that the carrier ships to the majority of GMT operating locations.
- 5.4.** Establish a Communications Security (COMSEC) account for CCI within 30 days after contract start date.
- 5.5.** Dispose of GMT, QLAA, CAP or GFP through the Defense Logistics Agency (DLA) as directed by the Government Accountability Officer. The contractor is responsible for filling out all paperwork to dispose of equipment, to include preparing and delivering equipment to DLA.
 - 5.5.1.** The contractor shall obtain approval from SMC/ECPM prior to disposing of any GMT and QLAA equipment, to include consumables.
 - 5.5.2.** Disposition shall remove components from contractor accountability by reducing the inventory balance in the Inventory Management System - and physically scrapping in-place at a Source of Repair (SOR) or issuing disposed of property at the Main Operating Base (MOB) to the Air Force for processing. The contractor shall maintain a record of disposition actions and report IAW reporting instructions.

6. Receiving, Shipping and Tracking of GMT and QLAA Equipment

- 6.1.** Receive, ship and track GMT and QLAA equipment with the contractor's Inventory System to and from designated CONUS, OCONUS and deployed locations.
- 6.2.** Receive, ship and track GMT and QLAA equipment with the contractor's Inventory System to and from designated sources of supply, OEMs and vendors repair facilities.
- 6.3.** Receive GMT and QLAA equipment that was delivered through the DoD Supply System.

- 6.3.1.** This may require the contractor to accept the property/material at the Government site. The Government will provide the contractor with a visitor's request letter or escort to access the base.
- 6.4.** Comply with MIL-STD-2073-1E (1) for PHS&T. The contractor shall use Level "A" for Military packing and storage, in MIL-STD-2073-1E. If materials are not available, the contractor may use best commercial products with similar specifications of equal or higher quality with the approval of the Government.
- 6.5.** Use, manage and safeguard existing storage containers to ship GMT and QLAA equipment to users at CONUS, OCONUS and deployed locations.
- 6.6.** Maintain sufficient packaging and shipping materials on hand in order not to delay shipping to users at CONUS, OCONUS and deployed locations.
- 6.7.** Use the Inventory Management System to provide users with printed return shipping labels. Shipped items shall include instructions for returning shipping containers and GMT/QLAA equipment in a timely and safe condition.
- 6.8.** Accommodate expedited shipping and processing times of equipment to meet emergency, urgent, or war effort support requirements or as requested by the Government.
- 6.9.** Remove and ship small LRUs from a larger LRU or end item versus shipping the entire subassembly or assembly at the Government's request.
- 6.10.** Maintain a current list of the locations of GMT and QLAA assets by serial number (at the unclassified level).
- 6.11.** Comply with OSHA hazardous material requirements for shipping and handling per local, state, federal laws and OCONUS (foreign) laws. The contractor shall be responsible for disposing of any hazardous material they develop or create at its storage facility. Currently, there are no hazardous material requirements for GMT and QLAA equipment, but at any time that future requirements exist, the contractor will comply with hazardous material requirements.
- 6.12.** Comply with international trade agreements and regulations and prepare all required documentation for international shipments of GMT and QLAA equipment and consumables that are shipped OCONUS. The contractor shall be familiar with International Traffic in Arms Regulations (ITARs). The Contractor must comply with ITARs and Defense Transportation regulation Part V.

7. Inventory

- 7.1.** The contractor shall comply with all inventory reporting requirements for DoD's Financial Improvement and Audit Readiness (FIAR) requirements. This includes, but is not limited to, accurately reporting all transactions required to maintain accountability records for contractor-managed and possessed GFP in the Government's Accountable Property System of Record (APSR).

- 7.2.** The contractor shall maintain accurate and auditable records and provide key supporting documentation for transactions within 2 business days upon request to support audit requirements.
- 7.3.** The contractor shall conduct a 100% inventory, IAW FIAR requirements, of all GMT and QLAA equipment, consumables, CCI and GFP every 12 months.
- 7.3.1.** If discrepancies are found during the annual inventory, the contractor shall resolve the discrepancies within 5 business days.
- 7.3.1.1.** If discrepancies cannot be resolved within 5 business days, the contractor shall replace the lost stock if available.
- 7.3.1.2.** A Government representative must be present during each required annual inventory.
- 7.3.1.3.** The Inventory Report shall be submitted to the Government 60 days prior to end of option period one and each option period thereafter (CDRL A001).
- 7.3.2.** An inventory shall be conducted prior to moving equipment to contractor's storage facility and within 25 calendar days after the contract start date.

NOTE: Not all GMT/QLAA inventory will be physically available since repair items may still be at the OEM or Vendors for repair. These items will be validated when they return to the Warehouse from the OEM or vendor.

- 7.4.** The contractor shall conduct monthly 5% (or greater) physical inventory.
- 7.5.** The contractor shall use an Inventory System (e.g. CORE IMS or comparable inventory software) capable of interfacing with DoD and Air Force systems through the Defense Logistics Agency's Defense Automated Addressing System (DAAS) using Defense Logistics Management Standards (DLMS) transactions. This includes maintaining accountability records in the Air Force APSR, the Defense Property Accountability System (DPAS), for property in the contractor's possession.
- 7.5.1.** Contractors that do not have an Information Management System (IMS) capable of interfacing with DPAS can use the Self-Service module to maintain accountability records.
- 7.6.** The IMS shall maintain 100% accuracy of stored GMT and QLAA equipment and consumables with the following capabilities, but not limited to:
- Traceability of items stored at vendor or OEM as well as serialized inventory tracking and locations
 - Shipping Management Reporting such as item availability (stock level quantity), receiving order status, shipping order status, back order status, serial number history, date and user stamped, invoices, quantity levels and restock capability notification

- Purchase order management (such as orders, expected receipt, partially received orders, un-received orders, receipt documents, pallet/container labeling, locations and returned tracking from units and vendors)
 - Shipping information (such as partial shipping, order batching, pending shipments, backorders, shipping labels and tracking numbers to and from units and vendors, and notice of special handling requirements)
 - Item information (such as item groups, types, weight, Stock Keeping Unit (SKU) and Universal Product Code (UPC) support, bill of material and kitting, warranties and item images)
 - Inventory forecasting and optimization (such as cycle count, physical inventory, adjustments, movements, and stock custom fields)
 - Tracking by quantities, location and case (if parts are stored in case)
 - Ability to sort data by quantities, part number, serial numbers, type and costs
 - Record item consumption data
 - Document Government-approved part substitution and interchangeability identification
 - Barcoding capability such as scanning and generation and label printing for warehouse use or equipment
 - Cost of materials, repairs and purchases
- 7.6.1.** The contractor must track and maintain warranty provisions of equipment in inventory system for any active and limited warranty dates of repaired assets for the GMT and QLAA equipment.
- 7.6.1.1.** The contractor shall notify users of warranty requirements to ensure they do not invalidate warranty agreements.
- 7.6.1.2.** Initiate the report of survey in accordance with AFMAN23-220 for loss, damage or destruction of property within contractor control at the storage facility. The final report will be provided to the Government Procuring Contracting Officer (PCO) to determine liability if necessary.
- 7.7.** The contractor shall deliver a quarterly Physical Inventory Report/Chief Financial Officer (CFO) Report to SMC/ECPM per CDRL A002. The title (Physical Inventory Report) and subtitle (CFO Report) is one report.
- 7.7.1.** The report has an established date for delivery per CDRL A002 and this date cannot be extended. If the due date falls on a weekend or holiday, the contractor must deliver the report on the last business day prior to the due date.
- 7.8.** Perform GFP administration and maintenance of items provided by the Government IAW DoD and Air Force policy directives.
- 7.9.** All components procured and managed by the contractor, but funded by the Government, will be managed as GFP and identified within the contract. The list of components is the authorizing document for Contractor Inventory Control Point (C-ICP) managed inventory. C-ICP support will include but is not limited to:
- Inventory Management
 - Asset Management

- Maintenance Activities
- Supplier Management
- Packaging, Handling, Storage and Transportation
- Configuration Management

8. Help Desk Support and Incident Reports

- 8.1.** The contractor shall provide GMT and QLAA customer service support functions, by telephone or email, to approximately 50 deployed/in-garrison CONUS/OCONUS units. This support will be provided during the normal duty hours of 7:00 a.m. to 5:00 p.m. Mountain Time.
- 8.2.** Use GMT and QLAA T.O.s 31R2-2TSC179-1 and 31R2-2MRC593-1 to provide technical assistance and sustainment support to operational users and GMT program office.
- 8.2.1.** Assist system maintainers and GMT program office with GMT fault isolation to the nearest LRU, hardware component or end item in accordance with T.O. 31R2-2TSC179-1 and 31R2-2MRC593-1.
- 8.3.** Identify potential in-house repairs and present them to the Government.
- 8.4.** Conduct minor repairs of equipment with written approval of the Government prior to any repair. Minor repairs include items such as changing out light bulbs or fuses, fixing broken knobs, replacing missing screws, touch-up painting, etc.
- 8.5.** Repair actions taken must meet the following requirements:
- 8.5.1.** Repair is conducted on site.
- 8.5.2.** Repair action requires no additional safety measures to be taken.
- 8.5.3.** Basic support tools and supplies can be used to complete repair.
- 8.5.4.** Repair action will take approximately 2 hours or less of a technician's time.
- 8.6.** Receive and assign a tracking number to IR sent by GMT users via e-mail.
- 8.6.1.** The unit that submitted the IR should be easily identifiable in the IR tracking number.
- 8.6.2.** Provide operational units/users an e-mail response within 24 hours (except on weekends and Federal Holidays) to all IRs submitted.
- 8.6.2.1.** The IR response shall include an estimated date when part(s) will be received if not available due to repair.
- 8.6.2.2.** The contractor shall include the SMC/ECPM Equipment Specialist and Program Manager on the IR response e-mail.

- 8.6.2.3.** The contractor shall notify SMC/ECPM when they cannot meet response requirements detailed in PWS section 10.
- 8.6.2.4.** The contractor shall ship LRUs to users within one business day after responding to their IRs (or one business day after receipt of the signed Pro Forma for OCONUS shipments).
- 8.6.3.** The contractor is responsible for ensuring all information on the IR is accurately annotated by the user.
- 8.7.** Maintain an IR log to document all IRs received from users using a Microsoft Office Product and deliver it by e-mail on the first and third Wednesdays of each month. Elements can be changed with a mutual agreement between contractor and Government. The IR log shall include, but is not limited to, the following information:
- Work Order Number
 - Date IR Opened
 - Date IR Closed
 - Date Work Order Closed
 - Corrected without LRU/Consumable
 - IR Number
 - IR Status
 - Work Order Status
 - Faulty LRU Name
 - LRU or Consumable Part Number and Serial number of Item
 - Identify Replacements in Stock
 - GMT/QLAA System Serial Number
 - MAJCOM/Point of Contact Name and Phone Number
 - Description of Discrepancy
 - Status (such as if IR item sent to users, helped troubleshoot, when or if part sent to OEM/vendor, dates and time of action)
 - Shipping Data (such as tracking number to AF unit/OEM/vendor/date shipped/Purchase Request (PR) number/purchase order number/Return Material Authorization (RMA) number/vendor or OEM/ Estimated Completion Date (ECD) from OEM/vendor)
- 8.7.1.** Deliver IR logs bi-weekly to SMC/ECPM for review.
- 8.7.1.1.** The IR log will be delivered by e-mail on the first and third Wednesdays of each month. If the submittal date falls on a Federal Holiday, the IR log must be delivered by close of business on the last business day prior to the holiday. Close of business is 5:00 P.M. Mountain Time.

9. Repairs and Purchases

- 9.1.** The contractor shall coordinate with OEM and/or designated vendors for repair and purchases of GMT and QLAA equipment as needed for mission success.
- 9.1.1.** In the event that a vendor or OEM can no longer support the repair or replacement of a GMT part, the contractor shall take the lead in seeking new vendors to perform repairs and/or purchase parts from.
- 9.2.** The contractor shall obtain an estimated completion date from the OEM or vendor for repairs. Request a turn-around time of 45 days.
- 9.2.1.** The contractor shall notify the Government of repairs taking more than 90 days with a written explanation why OEM/Vendor repair must take more than 90 days. Updates will be annotated on the Expenditure Log until part is received at the Depot.
- 9.2.2.** At the Government's written request, the contractor shall delay or expedite repair actions for GMT and/or QLAA LRUs or consumables to include new purchases.
- 9.3.** Manage, track and monitor repairs sent to OEM and vendors.
- 9.4.** The contractor shall obtain an estimated delivery date for new equipment purchase requests and consumables from the OEM or vendor. Request a turn-around time of 45 days.
- 9.4.1.** Track and monitor purchase requests to ensure items are received within 45 days or less. The contractor shall track data in the inventory system.
- 9.5.** Review OEM and/or vendors Purchase Orders for repairs and new purchases to ensure legitimacy of charges to the Government and resolve any issues that are inappropriate or in error.
- 9.6.** The contractor shall obtain PRs approval from the Government prior to sending GMT and/or QLAA items for repair to the OEM/vendor and for new purchases or consumables. The PR shall include the following information, but not limited to:
 - Purchase Request Number
 - Incident Report (IR) Number Purchase is Related To
 - Name of Person Creating Purchase Order
 - Type of Order Such as Repair or Return Material Authorization (RMA)
 - Date of Purchase Order
 - Description of Repair or Purchase
 - Part Number, Serial Number and Item Name
 - Description of Requirements Such as New Repair or Purchase of Spares Due to Low Quantity Level
 - Cost of Purchase or Test and Evaluation (T&E) Fee
 - Estimated Final Cost of Repair if Different than Initial T&E Fee

- 9.7.** The contractor will ensure accurate pricing of property IAW DoD 7000.14-R FMR Vol 1, Ch 9, DoDI 5000.64 and DoDI 5015.2 DoD Records Management Program. See Figure 9-1 with supported documentation.
- 9.7.1.** Documents supporting accountability and/or financial information will be maintained by the contractor for the duration of the period of performance of the contract. Within 14 calendar days after the end of this contract, all documentation will be turned over to the Government COR.
- 9.7.2.** Review failure analysis results received from the OEM and/or vendors to ensure repair actions are legitimate. The contractor will document OEM/vendor information on the IR Log.
- 9.8.** The contractor shall track and identify failure trends by failed LRUs/consumables, operating units, commands, part numbers, serial numbers, reason for failure and frequency of failures.
- 9.8.1.** At the Government's request, provide information of tracked failure trends.
- 9.9.** The contractor shall submit claim paperwork necessary to resolve loss, damaged, broken or beyond-economical-repair items from the carrier, OEM and vendor of all GMT/QLAA equipment, consumables and new purchases.
- 9.9.1.** The contractor shall keep the Government informed of all actions to determine if Government involvement is required as well as provide a copy of investigation documentation to the Government.

10. Personnel and Management Activities

- 10.1.** The contractor shall employ all of the following:
- One Manager with five years or more in logistics and warehouse experience
 - One Technician with a minimum of two years' warehouse experience
 - One Technician with minimum of two years' technical experience in providing fault isolation on satellite communications.
 - Experience with ground terminals in accordance with T.O.s 31R2-2TSC179-1, Technical Manual Operation and Maintenance Ground Multi-Band Terminal, and 31R2-2MRC593-1, Technical Manual Operation and Maintenance 3.9M QLAA Integration with the GMT is preferred.
- 10.2.** The contractor shall provide the sustainment support outlined in this PWS during a normal 5-day work week with coverage from 7 a.m. to 5 p.m.
- 10.2.1.** Employees can shift hours (e.g. 7 a.m. to 4 p.m. and 8 a.m. to 5 p.m.) to ensure the entire period is covered from 7a.m. to 5 p.m.
- 10.2.2.** A normal work week for each employee should be 40 hours.

- 10.3.** Attend contractual tag-up meetings as necessary or if requested by the Government. The contractor will host meeting(s) and keep track of status requirements as well as send out meeting notices to attendees.
- 10.4.** Provide overall program planning and control, contract management, Configuration Management (CM), data management, security and administrative support to accomplish the GMT-S3 contract performance, financial and schedule objectives as outlined in this PWS and Contract Data Requirement List (CDRL).
- 10.5.** Support in-person visits by Government personnel during business hours.
- 10.6.** Answer questions from GMT program office as needed.
- 10.7.** Provide a Monthly Activity Report (MAR).
- 10.7.1.** The MAR shall include, but is not limited to:
- Number of IRs received (open and closed)
 - Number of purchase/repair orders approved by the Government
 - Total cost of purchase/repair orders approved by the Government
 - Identify purchase/repair orders that have not been approved or addressed by the Government
 - Maintenance repair actions to equipment conducted at the storage facility
 - Issues and/or related problems experienced due to IR, receipts, shipments, repairs, OEM, vendors, financial, warehouse equipment, safety, etc.
 - Any other information the contractor believes is necessary to inform the Government pertaining to contractual requirements Program Management Reviews (PMR)
- 10.7.2.** The Government reserves the right to ask for information if needed prior to the submittal of the monthly activity report.
- 10.8.** The contractor shall conduct PMR six (6) months after contract award and every 6 months thereafter.
- 10.9.** The PMR will be hosted by SMC/ECPM at Peterson AFB, CO.
- 10.10.** PMR dates will be decided jointly by the Government and contractor.
- 10.11.** Notify all attendees of PMR meetings NLT 7 days or more prior to the PMR.
- 10.12.** PMR PowerPoint presentation shall be provided to the Government (electronically) NLT two working days prior to the PMR.
- 10.13.** The PMR shall consist of, but not limited to:
- Contractor Organization
 - Significant Accomplishments
 - Contractual Financial Data
 - Audits
 - Facility and Equipment Status
 - Incident Report Data
 - Inventory Data

- Purchase Requests such as Costs, Issues and OEM/Vendor Status and Repair Times
- Status of IR by MAJCOM
- Trend and Failure Analysis Data
- Most Expensive Repairs and Purchases
- Highest Demand Parts
- Mean Time to Repair for Highest Demand Parts
- No Faults Found Repairs (to include cost and units who submitted IR)
- Obsolescence Issues Identified by Vendors or OEMs (ex. needed lifetime buys, etc.)
- Data that the Contractor believes is Pertinent to Government

10.13.1. The Government will work with the contractor to determine any additional content.

10.14. Provide PMR meeting minutes to the Government using Microsoft Word within 10 business days after the PMR.

10.15. Attend Technical Interchange Meetings (TIMs) and other working groups, as SMC/ECPM directs, to resolve issues.

10.16. The TIMs will be held via teleconference or at Peterson AFB, CO.

10.17. Support and participate in program related activities to facilitate planning, implementation, problem resolution, and data exchange.

10.18. Identify and implement efficiencies and process improvements across the contract on a continuous basis throughout the period of performance.

10.19. The contractor shall request information from OEMs and vendors monthly about upcoming obsolescence issues and notify the Government of issues via email and on the MARs.

11. Financial Reporting

11.1. Systematically collect and report actual contract costs and provide to the Government program office.

11.1.1. Provide Expenditure Log electronically to SMC/ECPM on the second Wednesday of every month.

11.1.1.1. The Expenditure Log includes the following elements, but not limited to:

- Purchase Order Number
- Purchase Order Quantity
- Final Purchase Order Issue Date to Vendor
- Requisition Received Date
- Cost Prior to Burden
- Purchase Order Burdened Cost
- OEM/Vendor

- Part Number
- Part Description
- Status of Purchase Order
- Type of Order
- Number of Days it Took OEM/Vendor to Return LRU
- Vendor/OEM Explanation for Over 90 Days (explanations/status provided by vendor/OEM will not be removed when Purchase Order is closed)
- Shipping and Freight Costs (including shipping costs that are not billed to contractor's account)
- Total Expenditures per CLIN (ex. material purchases using a company credit card, alarm system service charges, etc.)
- Estimated Total Remaining Funding (including T&E/repair fees that have not been invoiced for, but have been approved by the Government)
- Percentage of Funds Spent
- Elements can be changed with a mutual agreement between Contractor and Government.

12. Security Requirements

12.1. Ensure employees have a current T1 background investigation with no findings prior to hiring.

12.1.1. The contractor shall NOT employ persons for work on this contract if such employee is known as a potential threat to the health, safety, security, general well-being to the personnel or operational mission, nor shall the contractor or (subcontractor) employ persons under this contract who have an outstanding criminal warrant as identified by Law Enforcement Agency Data System (LEADS) through the National Crime Information Center.

12.1.2. Run up-to-date anti-virus software on contractor-owned systems to mitigate potential cybersecurity threats.

12.1.3. Conduct data backups of contractor-owned systems to ensure no data will be lost due to system failure.

12.2. The contractor shall comply with Air Force Standards for Storing, processing and handling Communications Security (COMSEC) or Controlled Items in accordance with AFMAN17-1302-O COMSEC Operations.

12.2.1. The contractor shall ensure employees receive annual COMSEC training to ensure requirements for securing COMSEC equipment is maintained in accordance with AFMAN17-1302-O.

12.2.2. The contractor shall comply with the National Security Agency (NSA) NSA/CSS Manual 3-16.

- 12.2.3.** The contractor must forward requests for COMSEC material and information to the Government COMSEC Custodian through the Contracting Officer.
- 12.2.4.** The prime contractor should also notify the National Security Agency (NSA) Central Office of Record (COR) before negotiating or awarding subcontracts requiring access to COMSEC information.
- 12.3.** The contractor shall surrender all resources (e.g. maps, publication/instructions, photos) provided by the Government to assist the contractor in the performance of the contract upon termination of employment or the end of the contract performance period.
- 12.4.** The contractor shall comply with all instructions, directives, and regulations, in accordance with the National Industry Security Program Operating Manual (NISPOM), to ensure the proper implementation of the contractor's industrial security program.
- 12.4.1.** This includes clearance procedures, visitor's security, inspections, violations, education, classification, international security programs, and operations security.
- 12.4.2.** The contractor shall ensure employees supporting this contract receive annual training to ensure industrial security requirements are adhered to during the period of performance of the contract.
- 12.5.** The contractor shall adhere to User Agency Operations Security (OPSEC) program requirements. Items of critical information individually, or in the aggregate, require protection from adversarial collection or exploitation.
- 12.5.1.** The contractor shall protect sensitive unclassified information and activities, which could compromise information or operations, or degrade the planning and execution of military operations performed by the contractor in support of the mission. Sensitive unclassified information is that Information marked FOR OFFICIAL USE ONLY, Privacy Act of 1974, COMPANY PROPRIETARY, and as identified by the Air Force Program Office and the SMC/MC OPSEC Plan.
- 12.5.2.** The contractor shall provide OPSEC annual training to employees supporting this contractor to include any new employees hired on this contract.

13. Safety

- 13.1.** The contractor shall have a safety program to ensure hazards are identified, controlled, or eliminated.
- 13.2.** The contractor shall comply with applicable OSHA, National Fire Protection Association (NFPA), and American National Standards Institute (ANSI) standards as recognized by applicable industry. IAW the OSH Act of 1970 (US Public Law 91-596)/29 USC 654, the contractor shall furnish, to each of its employees, employment and a place of employment which are free from recognized hazards

that are causing or are likely to cause death or serious physical harm. The contractor shall comply with OSHA Standards 29 CFR 1910 and 29 CFR 1926.

14. Contract Transfer and/or Closeout

14.1. Upon completion of the Period of Performance, the contractor shall provide support and transfer of the GMT and QLAA equipment to Organic Depot or contractor successor.

14.1.1. Transition includes, preparing equipment for shipment, providing historical failure data, documentation pertaining to transfer, and complying with Item Unique Identification (IUID) in accordance with MIL-STD-130N for all GMT and QLAA equipment identified for transfer to Organic Depot or contractor successor.

15. General Requirements

15.1. Any software and/or applications created by the contractor for GMT and QLAA sustainment support shall become the property of the U.S. Government.

16. Compliance Reference List

Number	Title
TO 31R2-2TSC179-1-WA-1	GMT Technical Order
TO 31R2-2MRC593-1-WA-1	QLAA Technical Order
Defense Transportation Regulation – Part V Chapter 508	U.S. Export Requirements
Defense Transportation Agency Guidelines 22 CFR Section 126.4	Shipments by or for United States Government Agencies
NSA/CSS Manual 3-16	National Security Agency (NSA)
NISPOM	DOD 5220 22-M, National Industry Security Program Operating Manual
MIL-STD-2073-1E	Standard Practice for Military Packaging
AFI31-101	<i>Integrated Defense</i>
MIL-STD-130N	Identification Marking of U.S. Military Property
AFMAN23-220	Report of Survey for Air Force Property
IAW DoD 7000.14-R FMR Vol 1, Ch 9	DoD Financial Management Regulation (Financial Records Retention)
DoDI 5000.64	Accountability and Management of DoD Equipment
DoDI 5015.2	DoD Records Management Program

17. Service Delivery Summary, Surveillance Method and Contract Data

The contractor shall meet all requirements of the Service Delivery Summary (SDS) and CDRL. These deliverables will be used to support the Government's assessment of contractor performance during each period of performance. The SDS is based on the minimum that the contractor must meet to receive an unsatisfactory rating on the CPAR. The contractor will also be evaluated on CDRL deliveries. In addition to the SDS and CDRLs, the contractor can be evaluated by the Contractor Officer's Representative on any requirement within the PWS for performance assessment.

PWS Paragraph	Critical Task	Service Performance Threshold	Rating Method	Incentive/Disincentive
8.6	Provide GMT operating and sustaining organization's expedient access to technical support.	Respond to users within one business day of their IR submittal 85% of the time.	<ul style="list-style-type: none"> • Exceptional: 100% - 95% • Very Good: 94% - 90% • Satisfactory: 89% - 85% • Marginal: 84% - 80% • Unsatisfactory: <80% <p>Percentage is based on number of IRs the contractor responds to on time divided by total number of IRs received.</p>	<ul style="list-style-type: none"> • Issuance of PAR • Positive or Negative CPARS rating
8.6.2.4	Provide timely replacement LRUs and/or	Ship LRUs to users within 1 business day after	<ul style="list-style-type: none"> • Exceptional: 100% - 95% • Very Good: 94% - 90% 	<ul style="list-style-type: none"> • Issuance of PAR • Positive or Negative CPARS rating

	consumables.	<p>responding to their IRs (or 1 business day after receipt of the signed Pro Forma for OCONUS shipments) 85% of the time.</p> <p>NOTE: Contractor's ratings will not be negatively impacted if the LRU is not shipped due to lack of stock if the contractor notifies the user that the LRU is not in stock.</p>	<ul style="list-style-type: none"> • Satisfactory: 89% - 85% • Marginal: 84% - 80% • Unsatisfactory: <80% <p>Percentage is based on the number of on-time shipments divided by total number of IRs received when LRUs were in stock and available for shipment.</p>	
8.7	Deliver IR log to the Government.	<p>Deliver the IR log by email on the first and third Wednesdays of each month.</p> <p>NOTE: If the submittal date falls on a</p>	<ul style="list-style-type: none"> • Exceptional: 2+ business days prior to due date • Very Good: 1 business day prior to due date • Satisfactory: due date • Marginal: 1 	<ul style="list-style-type: none"> • Issuance of PAR • Positive or Negative CPARS rating

		Federal Holiday, the IR log must be delivered by close of business on the last working day prior to the holiday. Close of business is 5:00 P.M. Mountain Time.	<p>business day late</p> <ul style="list-style-type: none"> Unsatisfactor y: 2+ business days late 	
10.12	Deliver PMR Presentation to Government electronically.	Deliver final PMR Presentation 2 business days prior to PMR.	<ul style="list-style-type: none"> Exceptional: 4+ business days Very Good: 3 business days Satisfactory: 2 business days Marginal: 1 business day Unsatisfactor y: Day of PMR 	<ul style="list-style-type: none"> Issuance of PAR Positive or Negative CPARS rating
10.14	Provide PMR minutes after every PMR.	Deliver PMR minutes within 10 business days after	<ul style="list-style-type: none"> Exceptional: 8 or fewer business days Very Good: 9 	<ul style="list-style-type: none"> Issuance of PAR Positive or Negative CPARS rating

		PMR.	<p>business days</p> <ul style="list-style-type: none"> • Satisfactory: 10 business days • Marginal: 11 business days • Unsatisfactory: 12+ business days 	
11.1.1	Deliver Expenditure Log electronically to the Government.	<p>Deliver the Expenditure Log to the SMC/ECP M monthly on the second Wednesday of every month.</p> <p>NOTE: If the submittal date falls on a Federal Holiday, the Expenditure Log must be delivered by close of business on the last business day prior to</p>	<ul style="list-style-type: none"> • Exceptional: 2+ business days prior to due date • Very Good: 1 business day prior to due date • Satisfactory: due date • Marginal: 1 business day late • Unsatisfactory: 2+ business days late 	<ul style="list-style-type: none"> • Issuance of PAR • Positive or Negative CPARS rating

		the holiday. Close of business is 5:00 P.M. Mountain Time.		
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Contract Data Requirements List (CDRL) Summary

PWS Paragraph	CDRL	CDRL Title	Frequency	Format
8.3	A001	Inventory Report	Annually	Microsoft Excel
8.7	A002	CFO Report	Quarterly	Microsoft Excel

18. Acronyms

APSR	Accountable Property System of Record
AFB	Air Force Base
AFI	Air Force Instruction
AFMAN	Air Force Manual
ANSI	American National Standards Institute
ACU	Antenna Control Unit
COR	Central Office of Record
CFO	Chief Financial Officer
C4ISR	Command, Control, Communications, Computer, Intelligence, Surveillance, and Reconnaissance
COMSEC	Communications Security
CCI	COMSEC Controlled Item
CM	Configuration Management
CONUS	Continental United States
CAP	Contract Acquired Property
CDRL	Contract Data Requirements List
C-ICP	Contractor Inventory Control Point
CLS	Contractor Logistics Support
COR	Contractor Officer's Representative
DAAS	Defense Automated Addressing System
DLA	Defense Logistics Agency
DLMS	Defense Logistics Management Standards
DPAS	Defense Property Accountability System

eCMRA	Enterprise Contractor Manpower Reporting Application
ECD	Estimated Completion Date
FAR	Federal Acquisition Regulation
FIAR	Financial Improvement and Audit Readiness
FY	Fiscal Year
GFE	Government Furnished Equipment
GFP	Government Furnished Property
GMT	Ground Multi-band Terminal
IAW	In Accordance with
IRs	Incident Reports
IMS	Information Management System
ITARs	International Traffic in Arms Regulations
IUID	Item Unique Identification
LEADS	Law Enforcement Agency Data System
LRUs	Line Replaceable Units
MAR	Monthly Activity Report
MOB	Main Operating Base
MAJCOMs	Major Commands
MTTR	Mean Time to Repair
MILSATCOM	Military Satellite Communications
NFPA	National Fire Protection Association
NISPOM	National Industry Security Program Operating Manual
NSA	National Security Agency
OSHA	Occupational Safety and Health Administration
OPSEC	Operations Security
OEM	Original Equipment Manufacturer
ODC	Other Direct Costs
OCONUS	Outside the Continental United States
PHS&T	Packaging, Handling, Storage & Transportation
PWS	Performance Work Statement
PDPs	Power Distribution Panels
PCO	Procuring Contracting Officer
PMR	Program Management Reviews
PO	Purchase Order
PR	Purchase Requests
QASP	Quality Assurance Surveillance Plan
QLAA	Quad-band Large Aperture Antennas
RMA	Return Material Authorization
SATCOM	Satellite Communications
SDS	Service Delivery Summary

SOR	Source of Repair
SKU	Stock Keeping Unit
SHF	Super High Frequency
TIMs	Technical Interchange Meetings
T.O.	Technical Order
T&E	Test and Evaluation
TAT	Turn-around Time
UPC	Universal Product Code
USAF	United States Air Force

Appendix A

Current Equipment and Expected Growth Potential

GMT is 11' X 9' X 18' = 1,782 ft³ X 128 GMTs = 228,096 ft³

2 Racks total are 132' X 8' X 18' = 19,008 ft³

1 Bin Rack 16' X 4' X 18' = 1,152 ft³

GMT Spares Cases and GMT Tech are 66' X 13' X 18' = 15,444 ft³, 26' X 28' X 18' = 13,104 ft³, 30' X 13' X 18' = 7,020 ft³

Total shipping is 36' X 36' X 18' = 23,328 ft³

TOTAL ft³ would be 307,152 ft³ for the equipment that is currently in the storage facility and for expected future growth potential.

GMT Case #	Measurements (Inches)	Weight (lbs)
1	37.6x33.4x28.25	231
2	67.0x29.2x17.25	235
3	67.0x29.2x17.25	231
4	37.6x33.4x24.25	217
5	67.0x29.2x19.5	232
6	67.0x29.2x17.25	167
7	41.8x25.0x37.0	202
8	41.8x25.0x37.0	159
9	67.0x29.2x15.25	218
10	67.0x29.2x17.25	187
11	67.0x29.2x19.5	191
12	67.0x29.2x17.25	186
13	67.0x29.2x17.25	237
14	67.0x29.2x17.25	211
15	37.6x33.4x16.0	225
16	67.0x29.2x17.25	239
17	67.0x29.2x15.25	239
18	37.6x33.4x16.0	232
19	36.0x32.0x8.75	70
20	41.5x22.47x19.84	178
21	41.5x22.47x18.09	152
22	41.5x22.47x18.09	198
23	41.5x22.47x19.84	178
24	41.5x22.47x18.09	152
25	41.5x22.47x18.09	198
PDP 1	41.8x25.0x37.0	190
PDP 2	41.8x25.0x37.0	190
Spare 1	54x29.2x25	209
Spare 2	54x29.2x25	172

QLAA Case #	Measurments (Inches)	Weight (lbs)
1	49" x 49" x 20"	235
2	49" x 49" x 20"	230
3	49" x 49" x 20"	170
4	68" x 25" x 16"	196
5	68" x 25" x 16"	182
6	30" x 30" x 14"	185
7	39" x 30" x 18"	190
8	69" x 30" x 16"	235

9	49" x 49" x 20"	239
10	42" x 38" x 21"	198
11	42" x 38" x 21"	155
12	42" x 38" x 21"	174
13	42" x 38" x 21"	125
Accessory Kit	34" x 25" x 17"	125